

EMPLOYEE BENEFITS

Retirement benefits provided through the Public Employees' Retirement System, 2% @ 50, single highest year, with the City paying 7% of the 9% employee contribution.

Holidays - twelve days per year.

Paid Leave Program provides a combination of flexible sick leave and vacation benefits.

Deferred Compensation Plan is coordinated with the cafeteria-style insurance reimbursement plan.

Medical, Dental and Optical Insurance - \$675 cafeteria-style plan provided for employee and dependent insurances.

Flexible Benefits Program allows an employee to set aside pre-tax dollars for eligible dependent care expenses, unreimbursed medical expenses, and health care premiums.

Life Insurance coverage is provided by the City in an amount equal to an employee's annual salary. Additional voluntary life insurance is available.

Long Term Disability is provided by the City at no cost to the employee.

Uniform Allowance – available for positions required to wear uniform.

Education reimbursement of expenses is provided for approved programs up to \$1,000/fiscal year.

4/10 Work Schedule with the Civic Center and Corporation Yard closed every Friday.

Administrative Leave provided at the rate of 80 hours/year, paid as income if not used by end of fiscal year.

Vehicle provided to all Chief Officers to insure availability for immediate emergency response.

4/10 Work Schedule with the Civic Center and Corporation Yard closed every Friday.

Health Club Membership - City paid to LLU Drayson Center.

Employee Assistance Program is available through the Holman Group.

Payroll Deduction and Direct Deposit is available on an individual basis.



EQUAL OPPORTUNITY EMPLOYER

City of Loma Linda
25541 Barton Road
Loma Linda, Ca 92354



City of
Loma Linda

**Employment
Opportunity**



Fire Chief

Salary
Up to \$105,144 annually , DOQ

**Application Deadline
August 6, 2004**

THE DEPARTMENT/POSITION

The Department of Public Safety provides for fire protection/suppression, emergency medical and paramedic services, conducts inspections to help prevent potential fire hazards, is responsible for fire prevention education, disaster preparedness planning, and parking control. The department is comprised of 2 Division Chief positions - one assigned to operations and one assigned as Fire Marshal, 18 full-time fire suppression personnel, a 6-member firefighter/apprentice program and a small paid-call force; parking control officer, fire prevention inspector, administrative secretary, an office specialist and half-time office assistant.

The Fire Chief reports to the City Manager and is part of a cohesive management team.



ABOUT THE CITY

Loma Linda is a balanced blend of quality residential, industrial, and commercial developments. Residents enjoy the range of amenities for which Southern California is famous. The community offers gracious living with hillside homes that provide a panoramic view of the valleys and mountains.

Loma Linda is freeway close to beaches, mountains, ski and desert resorts. There are several colleges and universities within commuting distance of the City. Loma Linda is also the home of the world-renowned Loma Linda University Medical Center.

Located in the Redlands/San Bernardino area, 60 miles east of Los Angeles, Loma Linda has a population of 20,000 and encompasses 7.8 square miles. The Civic Center houses City offices, the Chamber of Commerce and the San Bernardino County Branch Library.

QUALIFICATIONS

A BS in Public Administration or related field, and at least six years experience in fire service that includes a minimum of two years supervisory experience at the level of Captain or higher.

Extensive knowledge of modern municipal fire department administration and organization; methods, techniques, and equipment used in modern fire fighting; laws affecting fire prevention; principles and practices of supervision.

Working knowledge of public safety services provided in the areas of law enforcement, and traffic control.

Ability to plan, organize and coordinate department activities; assume command at emergencies and provide leadership; prepare and administer department budget; prepare and present reports; communicate effectively, both orally and in writing; deal constructively with conflict and develop effective resolutions; establish and maintain cooperative working relationships.

Special requirements: Possession of or ability to obtain certification as Fire Chief in the State of California; possession of or ability to obtain a Class C California drivers license and a satisfactory driving record; possession of or ability to obtain and maintain emergency medical technician certification; refrain from smoking on or off duty; pass a physical exam at time of appointment. Position requires incumbent to assume Chief Officer on-call responsibilities during some off-duty hours.

Working Conditions: Work may expose incumbents to toxic or otherwise irritating substances and/or chemicals; incumbents must be able to perform heavy manual labor and work outdoors in varying weather conditions.



The provisions of this bulletin do not constitute a contract, expressed or implied, and any provisions contained in this bulletin may be modified or revoked without notice.

APPLICATION AND SELECTION PROCESS

Application packages will be evaluated by the Personnel Office to identify the applicants whose experience/education is most closely related to the stated qualifications. Those candidates whose qualifications best meet the City's needs will be invited to continue in the selection process.

A completed City application, **accompanied by a driving record printout from the DMV and a personal resume**, must be received in the Personnel Office by 5:00 p.m. on Friday, August 6, 2004. Postmarks and Faxes not accepted.



Pre-employment Physical Examination - Prior to final appointment, all persons must pass a medical examination and drug screen, paid for by the City. Failure to meet medical standards may result in withdrawal of job offer or termination if employed prior to completion of medical examination. Some positions may require psychological testing.

Background Check - Appointees may be fingerprinted and required to pass a background investigation.

Proof of Legal Residence - Pursuant to the Immigration Reform and Control Act (IRCA) of 1986, all new hires will be required to show proof of legal residence entitling them to work in the United States prior to becoming an employee of the City.

Filing Applications - Completed application materials must be filed with the Personnel Office by the final filing date specified on this announcement. Mailed applications must be received by the final filing date. Separate applications must be filed for each job classification. Applications may be obtained from Loma Linda Personnel Office, 25541 Barton Road, Loma Linda, Ca 92354, downloaded from the City website at www.lomalinda-ca.gov or by calling (909) 799-2814.

Reasonable Accommodation - The Personnel Office will make reasonable efforts to accommodate persons with disabilities. Please advise the Personnel Office of any special needs in advance of the examination by calling (909) 799-2814.